

**State of Rhode Island**  
**FULL-TIME WAGE STATEMENT** (Hired for 20 hours or more per week)

PLEASE CHECK IF CORRECTION OF PRIOR REPORT

Department of Labor and Training, Division of Workers' Compensation  
 PO Box 20190, Cranston, RI 02920-0942 Phone (401) 462-8100 TDD (401) 462-8006

DWC No. \_\_\_\_\_

Insurer File No. \_\_\_\_\_

**1. EMPLOYEE INFORMATION:**

SSN \_\_\_\_\_  
 Name \_\_\_\_\_  
 Hired for \_\_\_\_\_ hours each week ( Approximate)  
 Are these supplemental wages?  Yes  No  
 If yes, supplemental employer name: \_\_\_\_\_  
 Maximum no. of exemptions \_\_\_\_\_  Single  Married

**2. CLAIM INFORMATION:**

Employer \_\_\_\_\_  
 Insurance Co. \_\_\_\_\_  
 Claim Administrator \_\_\_\_\_  
 Injury date \_\_\_\_\_  
 Incapacity date \_\_\_\_\_  
 Hire date \_\_\_\_\_

**3. EMPLOYED LESS THAN 2 WEEKS:**

<p><b>If Yes:</b></p> <p>1. List agreed upon hourly wage _____</p> <p>2. Number of hrs. per week for full-time employees _____</p> <p>3. Multiply #1 by #2 for average weekly wage _____</p>	<p><b>OR:</b></p> <p>Give average weekly for same or similar employment: _____</p>
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**4. EMPLOYED MORE THAN 2 WEEKS:**

On the left side of the form, list gross wages prior to employee's first full day out of work. **DO NOT** include their week of hire or week of injury *unless* a full week was paid. **DO NOT SKIP WEEKS.** Please calculate any overtime and/or bonus paid **SEPARATELY** on the right side of the form below.

LIST 13 CONSECUTIVE WEEKS:				BONUS AND OVERTIME CALCULATION:	
Week Number	Week Ending Date	No. of standard hrs. worked	Gross Wages (No Overtime)		
1				Number of weeks employed (up to 52)	Block 1
2				Total <b>BONUS</b> amount paid in past 52 weeks	Block 2
3				Divide Block 2 by Block 1 for average bonus	Block 3
4				Total <b>OVERTIME</b> amount paid in past 52 weeks	Block 4
5				Divide Block 4 by Block 1 for average overtime	Block 5
6					
7					
8					
9					
10					
11					
12					
13					
Total number usable weeks:		Total earnings:		<b>CALCULATION OF AVERAGE WEEKLY WAGE (AWW):</b>	
				1. Total earnings from 13 weeks	_____
				2. Total number usable weeks	_____
				3. Divide total earnings by number of usable weeks	_____
				4. Average bonus (Block 3 in BONUS AND OT)	_____
				5. Add 3 and 4 for AWW excluding Overtime	\$ _____
				6. Average overtime (Block 5 in BONUS AND OT)	_____
				7. Add 5 and 6 for Total Average Weekly Wage	\$ _____

Print Preparer Name: _____	Date: _____	Print Adjuster Name: _____	Date: _____
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