

Sample Behavior Observation Form

(P&D/Local)

Behavior to Observe	Safe	At-Risk	Feedback/Comments Provided
Lift/Lower: Employee bending at the knees, keeping the natural curve of the back			
Lift/Lower: Employee grasping object by opposite corners and lifting with a smooth and steady motion			
Slips/Trips/Falls: Employee using 3-point on and off P&D/tractor unit			
Slips/Trips/Falls: Employee watching surroundings, and adjusting for conditions (ie. potholes, uneven walk path, debris)			
Seatbelt: Driver and passenger properly wear seatbelt at all times while the vehicle is in motion.			
Backing: Driver does not perform an unnecessary back (can either walk off the stop, or turn around at another spot)			
Backing: Driver uses horns, mirrors, and hazard lights throughout the backing process.			
Distracted Driving: Driver does not use handheld device such as phone, GPS, or scanner while the vehicle is being operated on the roadway (also look for eating, drinking while driving).			



Sample Behavior Observation Form

(Line Haul)

Behavior to Observe	Safe	At-Risk	Feedback/Comments Provided
Struck Other in Rear: Driver has safe following distance based on speed and road conditions (minimum of 1 second per 10 feet of vehicle length + 1 second for speed, weather, traffic, etc.).			
Struck Other in Rear: Driver is operating at a safe speed taking into account traffic congestion, road conditions, cargo load, weather, time of day, construction zones, and posted speed limit.			
Slips/Trips/Falls: Employee using 3-points of contact on and off tractor unit and wears proper non-slip footwear.			
Dolly Handling: Driver backs close enough to the dolly to minimize the distance required to move it, properly grabs and lifts the dolly by the glad handles, pivots and does not twist when moving the tongue into position, and releases the brake where applicable.			
Seatbelt: Driver and passenger properly wear seatbelt at all times while the vehicle is in motion.			
Merging/Sideswipes: Driver properly signals and uses mirrors prior to and throughout the lane change and has adequate spacing while performing the maneuver.			
Merging/Sideswipes: At entrance/exit ramps, driver adjusts speed and following distance to allow for merging traffic. When merging into traffic, driver uses signals, scans mirrors, and adjusts speed and following distance to merge safely.			
Distracted Driving: Driver does not use handheld device such as phone, GPS, or scanner while the vehicle is being operated on the roadway (also look for eating, drinking while driving).			

