

# **ACCIDENT REPORT**

#### IN THE EVENT OF AN ACCIDENT:

- Immediately activate the vehicular warning signal flashers and emergency warning devices as required by local, state and federal law. This will help avoid additional accidents.
- Notify emergency response personnel by calling **911**.
- Help anyone injured in the accident.
- Report the accident immediately to your company.
- Record the license plate numbers of all vehicles at the scene of the accident.
- Remain at the scene of the accident until an adjuster arrives or until directed by your company.
- Complete this accident report in detail.

#### **REPORT ACCIDENT IMMEDIATELY TO:**

#### **PROTECTIVE INSURANCE COMPANY** claims@protectiveinsurance.com | (800) 626-8381

#### **ACCIDENT INFORMATION**

DATE \_\_\_\_\_\_ TIME \_\_\_\_\_ AM / PM EXACT LOCATION

#### **POLICE INFORMATION**

REPORT MADE?  VES  NO: REPORT NUMBE	R
POLICE DEPARTMENT	
OFFICER	
BADGE NUMBER	
DID POLICE TAKE PHOTOS? 🗆 YES 🗆 NO	
ARRESTS OR TICKETS ISSUED? $\Box$ yes $\Box$ no	
IF YES, PLEASE DESCRIBE:	

#### YOUR INFORMATION

NAME			
HOME ADDRESS			
CITY/STATE/ZIP			
PHONE NUMBER	DATE OF BIRTH		
LICENSE NUMBER	STATE	SSN	

#### YOUR VEHICLE INFORMATION

LICENSE PLATE		STATE	
MAKE	MODEL		
YEAR			
UNIT #			
TRAILER #		MAKE	
LOADED EMPTY			
DESCRIPTION OF DAMAGE			

#### WITNESS #1

### NAME \_\_\_\_\_\_ HOME ADDRESS \_\_ CITY/STATE/ZIP \_\_ PHONE NUMBER

#### WITNESS #2

NAME \_\_\_\_\_ HOME ADDRESS \_\_ CITY/STATE/ZIP \_\_ PHONE NUMBER \_

#### WITNESS #3

NAME \_\_\_\_\_\_ HOME ADDRESS \_\_ CITY/STATE/ZIP \_\_\_ PHONE NUMBER \_\_

#### **OTHER DRIVER**

NAME \_\_\_\_\_ HOME ADDRESS \_\_ CITY/STATE/ZIP \_\_ PHONE NUMBER \_\_ LICENSE NUMBER

OTHER	<b>VEHICL</b>

VEH. LICENSE # \_\_\_ YEAR \_\_\_\_

DESCRIPTION OF D

INSURANCE COMP POLICY NUMBER \_\_

	AGE	
	AGE	
	AGE	
	AGE	
INFORMATION		
	DATE OF BIRTH	
	STATE SSN	
E		
	STATE	
MAKE	MODEL	
AMAGE		
ANY NAME		
	POLICY EXPIRATION DATE	

#### **INJURED PERSON #1**

NAME	
HOME ADDRESS	
CITY/STATE/ZIP	
PHONE NUMBER	AGE
EXTENT OF INJURIES	
HOSPITAL TAKEN TO	

#### **INJURED PERSON #2**

NAME	
HOME ADDRESS	
CITY/STATE/ZIP	
PHONE NUMBER	AGE

#### **INJURED PERSON #3**

NAME	
HOME ADDRESS	
CITY/STATE/ZIP	
PHONE NUMBERAGE	
EXTENT OF INJURIES	
HOSPITAL TAKEN TO	

#### **INJURED PERSON #4**

NAME	
HOME ADDRESS	
CITY/STATE/ZIP	
PHONE NUMBER	AGE
EXTENT OF INJURIES	
HOSPITAL TAKEN TO	

EMERGENCY VEHICLE'S NUMBER & COMPANY NAME

#### CONDITIONS

WEATHER:	LIGHTING:	ROAD SURFACE:	ROAD DESCRIPTION:
🗆 Clear	🗆 Daylight	🗆 Dry	□ Straight □ Curved
$\Box$ Cloudy	🗆 Dusk	□ Wet	🗆 Upgrade
🗆 Fog	🗆 Dawn	🗆 Muddy	🗆 Downgrade
🗆 Rain	🗆 Dark, no	□ Snowy	🗆 One-way 🗆 Two-way
□ Snow	street lights	□ Snow-covered	□ Intersection
□ Sleet	Dark, street	$\Box$ lce in places	Paved      Unpaved
$\Box$ Wind	lights on	□ Ice-covered	🗆 Level 🛛 Two lanes
$\Box$ Other		□ Other	□ Three lanes
	_		□ Divided

#### **DETAILS OF ACCIDENT**

DESCRIPTION OF ACCIDENT IN YOUR OWN WORDS

EXACT LOCATION OF ACCIDENT (HIGHWAY/STREET/ROAD)

AT THE INTERSECTION OF \_\_\_\_\_\_

CITY & STATE \_\_\_\_\_

DATE\_\_\_\_\_\_TIME\_\_\_\_\_

#### DAMAGE TO PROPERTY OTHER THAN VEHICLE

OWNER	
ADDRESS	
CITY/STATE/ZIP	
PHONE NUMBER	
WHAT PROPERTY IS DAMAGED?	
	_

**DIAGRAM OF ACCIDENT** 

Use this diagram to illustrate how the accident happened. Using the symbols below, please indicate the following:

- 1. Directions and positions of all vehicles involved
- 2. Point of contact
- 3. Location(s) of any pedestrians

## SYMBOLS

your vehicle	
2 vehicle #2	
3 vehicle #3	

X pedestrian	
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```
X point of contact
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```
* traffic control device
```

Draw arrow to

FUEL SPILL? 
YES 
NO AMOUNT

- 4. Names of all streets/roads/highways
- 5. Traffic control device(s), i.e., stop signs, traffic lights

